



One Parkway, 13th Floor, 1515 Arch Street, Philadelphia, PA 19102
Voice: 215-683-4640 Fax: 215.683.4630 www.citizensplanninginstitute.org

Application: Philadelphia CPI Course Series

Fall 2014

Steps to Get to Class:

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|-----------|---|----------------------------|
| 1. | Complete this Application. Be sure to read instructions carefully and fill in all fields. (3 pages. Print this pdf form and fill in by hand OR complete online form http://citizensplanninginstitute.org/apply-online) | SEPT 1-25 |
| 2. | Return Application by the deadline by email, fax or mail to:
Email: Donna.Carney@phila.gov
Fax: 215-683-4630 OR 215-683-4675
Mail: Donna Carney, Director, CPI, Philadelphia City Planning Commission, 1515 Arch Street, 13 th Floor, Philadelphia, PA 19102 | by SEPT 25 |
| 3. | a. Receive Notification of Acceptance by email AND mail OR
b. Receive Notification of Non-acceptance by email (apply again in Spring 2014!)
<i>(Each session is limited to 30 participants)</i> | By SEPT 30 |
| 4. | Make Payment either through online link OR by check (bring to class)
<i>(course fees listed on page 2)</i> | by OCT 6 |
| 5. | Come to class! All sessions Wednesday evenings:
Location: 1515 Arch Street, 18 th Floor, Rm. 18029, Philadelphia PA 19102
Time: 6:00-9:00pm (buffet dinner included) | OCT 8 to
NOV 19 |

By completing this application you are indicating your commitment to the following to receive your "Citizen Planner Certificate of Completion":

- I will attend 3 core required classes Oct 8, 15, 22
- I will select and attend 2 (minimum) of 3 elective classes Oct 29, Nov 5, 12
- I will complete a Course Project *(See what previous graduates have submitted by visiting <http://citizensplanninginstitute.org/materials> and scrolling down to "Course Project Samples". You may submit a written paper OR make a presentation at the optional workshop to meet the requirement.*
- Optional: I will attend "Pizza and Presentations" night Nov 19
- NEW! CPI grads & new cohort networking event- Oct 1, 5:30-8pm Location TBD

I have Applied to a Previous CPI Course Series: No ___ Yes ___ (month, year): _____

Name: _____ Preferred E-mail: _____

Mailing Address: _____ Philadelphia, PA. Zip Code: _____
(provide address & neighborhood that reflects where you will APPLY information from the CPI course, work or home)

Neighborhood: _____ How long have you lived in Philadelphia? _____ Yrs.

Occupation: _____ Preferred Telephone #: _____

How did you find out about CPI? _____

CPI Graduate Referral: (name) _____

List community organizations, boards, agencies, or other organizations to which you currently belong (where you will apply CPI). Spell out all names, list positions you hold (if any) and how long you've held the position:
(Note: we generally do not accept more than ONE person per organization in any course series.)

Course Fees: (includes a buffet dinner at each session)
 See "Fall 2014 Course Summaries" for descriptions of all classes.

Core Sessions:	Session 1- The BIG Picture- Planning in the City	Wednesday Oct 8	
	Session 2- Land Use & Zoning	Wednesday Oct 15	
	Session 3- The Development Process- Nuts & Bolts	Wednesday Oct 22	\$50__ (all 3 sessions)
	OR: Champion Level: <i>(pays for your core sessions + scholarship for 1 person)</i> \$100__		

Please check all electives you wish to take (2 required)

Elective #1:	Healthy Community & Green Streets	Wednesday Oct 29	\$25 __
Elective #2:	Community Planning Tools & Techniques	Wednesday Nov 5	\$25 __
Elective #3:	Conserving Community Character	Wednesday Nov 12	\$25 __
Workshop:	Presentations & Pizza Workshop (Optional)	Wednesday Nov 19	

Total Course Fee: *(add up the fees for the classes checked above)* \$____

COURSE FEES FOR SELECTED SESSIONS WILL BE DUE UPON NOTIFICATION THAT YOU HAVE BEEN SELECTED.
DO NOT SEND PAYMENT UNTIL NOTIFIED by email and letter.

There will be a small number of scholarships available to partially underwrite course fees.
Check box at left if you require financial assistance in order to participate in the CPI and explain your request for scholarship funding in the essay section of the application (next page).

Signature (or type name): _____ **Date:** _____

